# Plymouth Growth & Development Corporation

# BOARD OF DIRECTOR PUBLIC SESSION MINUTES June 29, 2011

Members Present: Leighton Price, Alan Zanotti, Christine Pratt & Donna Fernandes

Absent: Charlie Bletzer & Dick Quintal

# 7:00 pm Call to Order and Public Comment—

Mr. Burke introduces new part time seasonal employee, Mr. Kevin Joyce. He is pleased with this newest addition to our staff and feels we now have sufficient coverage with part time employees.

# 7:06 pm Miscellaneous Matters—

**PGDC Liaison to Destination Plymouth:** Destination Plymouth invited Mrs. Fernandes to sit on the Destination Plymouth Board of Directors as PGDC's representative. She is willing and the PGDC Board encourages her to accept.

**Nelson Park:** Mr. Price wrote an email to the Town letting them know there is a safety issue related to a lack of parking and the amount of people utilizing the park and we are suspending enforcement until we receive clear direction as to PGDC/Park Plymouth's responsibilities in the lot.

#### 7:11 pm Park Plymouth—

**Parking Plan:** The Board reviews the Draft Master Parking Plan. He plans to host a public meeting in July to help identify priorities.

**One Park Place:** Mr. Burke will follow up with Pat O'Brien and request a formalized plan for the spaces at this location.

**MEO Vacations:** MEO Deb A. is taking a one-week vacation in July, not two as noted at the previous Board meeting and working with the Police Department, MEO Linda V. was able to move her two weeks of vacation required to be taken prior to July 1st until after the peak season.

**Industrial Park:** The Commuter lot is under-utilized and OCPC is working to develop something at this location.

**Russell Street:** Mr. Zanotti asks Mr. Burke to look at the possibility of adding a couple of spaces on the bottom of Russell St.

# 8:28 pm Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24

#### Roll Call Vote—

Ms. Pratt—YesMrs. Fernandes—YesMr. Zanotti—YesMr. Price—Yes

### 9:00 pm Return to Public Meeting—

#### Financial Information—

Ms. Pratt will try to prepare the Capital Plan before the next meeting.

Bills:

#### **Gatehouse Media**

Invoice # CN12491978
Plymouth Guide Payment

\$600.00

#### **Gatehouse Media**

Invoice # CN12494951 Ads for Part Timers

\$422.06

#### Hanover Insurance

Policy # RHN 0437961 04

Due: 7/02/2011

Commercial Liability Policy \$2713.00

#### **Hanover Insurance**

Policy # WHN0462098 06

Due: 7/02/2011

Workers Compensation Policy \$8345.00

# **Duncan Solutions**

Meter Repair

INV 005051 \$1,017.25

# Mr. Zanotti motions and Mrs. Fernandes seconds to pay the bills

Passed | 4-0-0

**Financial Reports:** Mr. Burke, Ms. Pratt, and Ms. Santos met with Complus Tuesday to review new reports. Financials through May will be available by the next meeting.

# 9:15 pm Miscellaneous—

**Ryan's Ride:** Mr. Zanotti shares a complaint he received from a downtown Merchant, Unity MacLane of British Imports, about traffic confusion caused by a lack of signage during the Ryan's Ride event last

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month. Ultimately PGDC has no authority over denial and approval of events but they did take note of her issues. Ms. MacLane forwarded her complaint to the Board of Selectmen

9:20 pm	9:20 pm	Mrs. Fernandes and Ms.	Pratt motion to adio	ourn
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Passed | 4-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Za	notti –
Signed:	Date:
Alan P. Zanotti, Secretary	